

**Vision**

Dream, Inspire, Act.

Mission

Genesis Global School aims to nurture all students to become resilient and confident learners as socially responsible leaders serving diverse communities and cultural contexts.

Policy Monitoring

Date of review: September 2023

Reviewed by: Principals and Curriculum Coordinators.

Date of next review: June 2024

This policy will be reviewed at least annually and following any concerns and/or updates to national/local guidance or procedure.

ACADEMIC INTEGRITY POLICY

Objective: To ensure all students and staff are familiar with definitions and consequences of engaging in issues questioning academic integrity.

Policy Statement: Genesis Global School academic integrity policy revolves around the fundamental values of honesty, trust, fairness, respect and responsibility (<http://www.academicintegrity.org>).

Genesis Global School expects that:

a student shall conduct himself or herself to reasonably comply with the following code of conduct;

- i) be diligent in pursuing their studies;
- ii) attend school regularly and punctually;
- iii) cooperate fully with everyone authorized by the school to provide education programs and other services;
- iv) comply with the rules of the school;
- v) account to fellow students and teachers for their conduct;
- vi) respect the rights of others

Prohibited Activities:

No person shall disturb or interrupt the learning environment of others.

Plagiarism: is defined as stealing and passing off the ideas, images, data or words of another as one's own, in any academic writing or other project, without crediting the source (Miriam – Webster's Collegiate Dictionary).

Examples of Plagiarism

- Not properly citing the words, pictures, music, video, or other forms of communication in your research projects
- Copy and pasting online sources and submitting it as your work
- Paraphrasing source material without proper citations
- Hiring someone to write a paper, buying a paper or downloading paper from an online source
- Making up sources or listing sources you did not consult

Cheating: is defined as using someone else's words, work, test answers, or ideas, so as to give or gain an unfair advantage (Miriam – Webster's Collegiate Dictionary)

Examples of Cheating:

- copying or allowing others to copy information from someone else's work, test paper, homework, computer etc.
- looking at another's test or sharing what is on the test with other students, either verbally or electronically
- using cheat sheets or bringing unauthorized materials into the testing space (this includes writing on the desks or body), in order to provide answers for evaluation
- letting your project partner do all of the work and just putting your name on the final project

- sharing/accessing network files without the owner's knowledge and using them for class assignments
- turning in someone else's project (past or present assignment) as your own
- disregarding the IB examination code of conduct
- misconduct, refusing to follow directions, such as taking test materials out of a classroom or using electronics when prohibited
- having someone else sit an examination for you
- disruption during an examination

Fraud: is defined as deliberate deception practice it to secure unfair or unlawful gain.

Examples of fraud:

- Attempting to pass off another's work, imagery or technology as your own
- Falsifying scientific or other data submitted for academic credit
- Forging signatures or tampering with official records

Consequences, an Opportunity for Learning:

All instances of plagiarism/cheating/fraud will be handled on an individual basis, to determine what options, if any, will be accorded to the student to learn from his/her first error in judgment. Upon confirmation of plagiarism/cheating/fraud consequences will include one or more of the following:

- Opportunity to redo the work at the teacher's discretion
- Opportunity to add the appropriate documentation that is missing
- No second opportunity (repeated cases will result in a grade of zero being assigned and may lead to further consequences such as suspension).
- In the case of IB students no second opportunity will be provided and a grade of zero will be assigned as per IB regulation
- Offences during IB examinations will be reported to the; International Baccalaureate Evaluation Office and IB qualification may be withdrawn

References

Canmore Collegiate Policy, 2010
Alberta Education (education.alberta.ca)
CAST - Universal Design for Learning
Alberta Learning (learnalberta.ca)
Alberta guide to education
Alberta assessment Consortium
Academic Honesty in the IB Educational Context
Academic Honesty in the Diploma Programme
Diploma Programme: From principles to practice

Last Reviewed in January 2020