

Reference No.: 2019 - 20/051  
3<sup>rd</sup> October 2019

Dear Parent,

**SUB:- LOCKDOWN DRILL AT SCHOOL**

This letter is to inform you about a Lockdown Drill that we had this morning on the School campus.

The purpose of a school lockdown drill is to protect the children and adults in the building from a potential emergency such as the presence of an external threat of any form like a mob etc. or an animal on campus.

GGs is committed to the safety and security of all its students and staff, hence we feel the need to constantly simulate, practice and maintain our preparedness in adverse situations.

All students and staff members attended a briefing of the need of such a drill, the process and instructions to follow when the drill would be conducted.

At the time of this Lockdown Drill, washrooms and hallways were cleared, all doors were locked, there was an accounting for all students and visitors on the campus, and no one was allowed to enter or exit the building. We remained in lockdown for about 10 minutes. At that time the Emergency Response Team evaluated the situation and noted the areas of improvement. Only after clearance from the ERT the lockdown was called off and it was declared safe to resume normal school operations.

Few things scare a parent more than a lockdown or safety crisis at his/her child's school. Fear makes calm, sensible people frantic and panic. Therefore we intend to create a robust system of communication with the parents about any safety issues if & when they arise. Going forward, should you receive a message from the School regarding any emergency, please strictly follow the directions, provided at that time.

Sometimes, lockdown situations can frighten students. Please discuss this situation with your child and let us know if any support is needed at school. Counsellors are available.

Please feel free to email us at [theschooloffice@genesissgs.edu.in](mailto:theschooloffice@genesissgs.edu.in) if you have any questions/ concerns or suggestions.

Best Wishes  
The School Office