Reference No. : 2017 – 18/ DIR/58

24th November, 2017

Pre-Primary Grandparents cum Annual Day

Dear Parent,

The Grandparents cum Annual Day is in the coming week, on 2nd December, 2017 and with rehearsals in full swing, there are some important pieces of information regarding the same-

- The Dress Rehearsal is being held on 29th November. Kindly ensure children's attendance on the 29th as the costumes are going to be tried and sent for alterations if needed. The students of class Pre-Nursery need to come by 8:30 am with the rest of the school on 29th November.
- On 2nd December, children should come to school in their school uniform, wearing light make up. **Foot wear:** all children have to wear their school shoes and socks except few students who have been informed otherwise.
- All children **must** carry their School bag (to keep their uniform).The bag should have **only** their water bottle and School diary. Breakfast and snacks will be served in school.
- The school has made arrangements for capturing the special moments (photography) on 2nd December. We request you not to carry cameras or click photographs while the programme is on. We are going to publish the Grandparents cum Annual Day on our You Tube handle.
- **Kindly carry your Escort card to avoid any inconvenience at the school entrance. In case you don't have one, please apply for it at the earliest.** You will be required to show it to the class teacher when you pick up your child. The class teacher will issue you the gate pass, do sign it after you receive it.
- **Transport:** Buses will bring children to school at 8:00 am on 2nd December (The day of the show). Kindly calculate your bus stop timings accordingly. Children using private vehicles must reach School by 8:00 am. (Including students of class Pre Nursery).
- Those children whose parents are not coming to school for the programme should inform the teacher in advance and that child can avail the transport facility at 1:45 pm to go back.
- Parents are requested to be seated by 10:15 am, the show will begin at 10:30 am sharp on 2nd December.

- We request a payment of **Rs.1200/-** towards Annual Day charges to be deposited at school by 12th December, 2017.

We request your kind cooperation and look forward to your presence.

Warm regards,

Neeti Bhalla Saini
Principal - Junior School