

## **GGG - Internet Usage Policy - 01/10/2016 onwards**

The aim of providing internet access and computers as resources to scholars is to enhance the level of education for them through access to vast, diverse resources enabling them to research and thereby disseminate successful educational practices, methods and materials. The use of computers must support education and research that is consistent with the Learning Outcomes of the curriculum. Resources provided are required to be used in a responsible, legal manner.

Given below are the rules for using Internet in School.

- Be polite; do not send abusive, threatening, bullying, intimidating and/or harassing messages to others. Use appropriate language.
- Hardware or software shall not be destroyed, modified or abused in any way. Vandalism shall result in the recovery of cost of the entire system, damaged and undamaged.
- Do not use the network in a way that it disrupts the use of the network by other users (e.g. sending mass E-mail messages or annoying other users using unprofessional practices). It should be used only for research, information gathering and academic practice directly related to school assignments and extracurricular projects supervised by School faculty.
- Transmission of any material in violation of any Indian regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret or material protected by other people using the network and should not subscribe to Internet mailing lists, distribution lists or Usenet Newsgroups.
- The School will not be responsible for any loss of data resulting from delays, non-deliveries, wrong deliveries or service interruptions caused by its own negligence, errors or omissions.
- Do not reveal personal addresses, phone numbers or passwords of scholars, mentors or other staff of the School including your own.
- Use of the network to access or process pornographic materials, sexually explicit material, materials depicting extreme violence and files dangerous to any individual or group is strictly prohibited.
- Attempts to modify, remove or bypass configurations installed in your computer to prevent accessing prohibited resources i.e. pornographic material and other objectionable materials through proxies, is forbidden. Such violations shall result in cancellation of usage privileges and will be dealt with as such by the Principal of the School. This will result in IMMEDIATE loss of access.
- Student shall log into the School network only with their respective Username and Password. Anyone trying to login on a different user shall have his privileges cancelled. User Login attempts to all computers are constantly monitored.
- Every section of School has a time table for usage of the Internet. All students must adhere to the time table that applies to their section of School.

The School has the right and capabilities to monitor at all times and log instances of Internet usage that may reveal information such as which internet sites have been accessed by users. There will be real-time, consecutive surveillance of Internet usage and computer logon events as standard practice. With that understanding, School will cooperate fully with local, state or Central Govt agency officials in any investigation concerning or relating to any illegal activities conducted through the School Network. The School may take any one or more of the following actions in response to complaints and violations:

- Issue warnings: written or verbal
- Suspend or terminate the student's account
- Bring legal action to enjoin violations and/or to collect damages, if any, caused by violations

Violation of these policies may subject students to strict disciplinary procedures including termination.

From time to time, the Network Administrator will make determinations on whether specific uses of the network are consistent with the acceptable use and practice. S/He has the right to terminate the privileges of a particular user if s/he violates the norms and guidelines set by the School for Network Use or s/he is deemed to be a potential threat for the network.

- The user is forbidden to upload, download any material that belongs to others and that may lead to any kind of nuisance by posting on e-mail or social networking site intentionally or unintentionally or any action that violates any applicable local, state, national or international law or other rules and regulations.
- Posting of information related to the School, School staff, Students, Images of the school, the School Logo, initials or seal in any form on the Internet or in any form of communication without specific written permission of the Principal and/or his/her designee shall be prohibited. The posting of any such information on any website, bulletin board, chat room, email, social networking sites or other messaging system without permission or the posting of images or information in any format related to the school, staff, or students that are defamatory, abusive, pornographic or which could be construed as threatening or impugning the character of another person is strictly prohibited.
- Users shall not intentionally seek information on, obtain copies of or modify files, other data or passwords belonging to other users or misrepresent other users on the network.

***Read and Signed by Student***

I understand and will abide by the above Internet Usage Policy of the School. I further understand that any violation of the regulations above is unethical and may constitute a criminal offence. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be instituted. I also declare that I shall not connect any system to Internet with any other source other than the Genesis Global School Server using my own Id given to me by the School. I further agree that I will always endeavor to use my computing device responsibly and shall bring all violations of this policy known to me, to the attention of the School authorities.

**Student Name** .....  
**Class** ..... **Date** ...../...../.....  
**Scholar No** .....  
**Student's Signature** .....

***Parent Undertaking***

As the parent/guardian of this student, I have read and agree to the Terms and Conditions of the Genesis Global School's Internet Usage Policy. I understand that this access is designed for educational purposes and GGS has taken available precautions to monitor student access. However, I also recognize it is impossible for GGS to restrict all controversial materials, and I will not hold them responsible for the materials acquired on the network. I hereby give my permission for my child to have access to the school Internet/Intranet.

**Parent/Guardian:** .....  
**Signature:** ..... **Date:**...../...../.....  
**Email ID (in caps):**.....